LEVEL 1 INVESTIGATION CHART

1. Information is obtained through an individual Administrative Conference or investigation.

2. A report is written about the information provided and the conduct officer determines whether the organization should be charged.

3. If charged, the conduct officer will send a charge letter to the president and advisor(s). Letter may include a copy of report.

4. The organization representative(s) will schedule an Organization Administrative Conference (OAC).

5. Organization responds to charges after OAC.

   - Organization Responds “Responsible”. Sanctions are enacted.
   - Organization Responds “Responsible” but may contest the sanctions.
   - The organization is non-responsive or responds “Not Responsible”.
   - Organization can meet with the conduct officer to propose amended sanctions.
   - An Organization Hearing will take place with or without the organization.

6. Conduct officer sends final outcome letter. Organization has the right to appeal.